

To all participants

- The lunch break is only about half an hour. The nearest convenience store is a little far away from the venue, so we recommend bringing your own lunch.
- There are some historical buildings on campus. When eating or drinking, please pay attention to whether eating or drinking is allowed in that building.
- On both days of the conference, there will be books for viewing and for sale along with a rest area in room No.142. You may eat and drink in this room if you wish.
- Smoking is not permitted anywhere on campus, whether inside or outside the buildings.
- Because the venue is a women's university, there are a limited number of men's rest rooms. Men toilets will be shown on the map provided at the venue.
- Those who wish to attend the banquet are requested to register in advance by September 18 (Wednesday). Click [here](#) for the pre-registration form.

To all presenters (oral and poster presentations)

- Only a limited WiFi connection will be provided at the venue. Please be prepared to present your data or any audio-visual material off-line.
- It is highly recommended to complete your registration on the first day of the event so that you can reach the presentation room ahead of time.
- A number of Chairs and staff are scheduled to attend the banquet. Please take advantage of this opportunity for discussion.

To all oral presenters

- The time allotted for each presentation is 35 minutes: 25 min. for presentation and 10 min. for questions and answers.
- In each room, the PC can be connected via a D-Sub 15-pin terminal for video and a mini jack (3.5mm ϕ) for audio. If you need to connect in other formats such as HDMI, please bring your own adapter.
- Each presenter should check whether his or her equipment can be connected properly ahead of time, during a break.

To poster presenters

- The poster size must be A0 format with a vertical orientation (height 1189mm * width 841mm). The width of the poster board is 841mm, so larger sizes cannot be posted.
- Write the presentation number (P1, etc.) at the top of the poster.
- The poster presentation is 14: 50-16:10 on the second day (September 29, Sunday). The first half (14:50-~~14:30~~15:30) is for the odd-numbered posters, and the second half (~~14:30~~15:30-16:10) is for the even-numbered ones.
- No equipment, such as projectors, will be provided at the poster venue.

If you have any questions, please contact:

Organizing committee

Email: psj2016k[at]yahoo.co.jp